

St Albans Parish Council

Email: clerk@stalbanpc.org Website: <https://stalbanpc.org>

21st July 2021

Summons:

You are summoned to the meeting of St. Albans Parish Council which will be held at St Emmanuel's Church Hall on 27th July 2021 at 19:10 or earlier if questions from the public finish before this time.

Before the meeting, a period of up to 10 minutes from 19.00 will be allowed for members of the public to raise matters. Councillors are asked to attend this session as well as the meeting.

Signed

Anne Daly

Clerk to the Council

Agenda

- SAPC21- 120** Declarations of intent to record, film or photograph the meeting by members, members of the public or the press.
- SAPC21-121** To receive apologies for absence.
- SAPC21-122** To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.
- SAPC21-123** To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.
- SAPC21-124** To receive minutes of previous St. Albans Parish Council meeting held on 22nd June and resolve to sign these as a true record of the meeting.
- SAPC21-125** To identify matters arising from the minutes not on this agenda.
- SAPC21-126** To receive report(s) from the County and Borough Councillors.
- SAPC21-127** To receive oral reports from the Parish Councillors.

St Albans Parish Council

Email: clerk@stalbanpc.org Website: <https://stalbanpc.org>

- SAPC21-128** To review and adopt Standing Orders.
- SAPC21-129** To review and adopt Financial Regulation and Financial Risk Assessment.
- SAPC21-130** To review and adopt the Asset Register.
- SAPC21-131** To review and adopt the Complaints Procedure.
- SAPC21-132** To review and agree arrangements with other local authorities, not for profit bodies and businesses.
- SAPC21-133** To review representation on or work with external bodies and arrangements for reporting back.

Staffing

- SAPC21-134** To discuss and agree to the setting up of a Staffing Committee and agree it's Terms of Reference.
- SAPC21-135** To agree membership of the staffing committee and date of first meeting.
- SAPC21-136** To discuss and agree Staff subscriptions to SLCC at a cost of £120.
- SAPC21-137** To discuss and agree to paying for the Clerk to attend a CILCA training up to a cost of £500.
- SAPC21-138** To discuss and agree to the Clerk attending individual Training courses up to the value of the budget (£250).

Finance

- SAPC21-139** To agree accounts for Payments.
- SAPC21-140** To receive the Income and Expenditure Account for the first quarter of the year.

General

- SAPC21-141** To agree the purchase of a Grit Bin for Tithe Gardens to a maximum cost of £350.
- SAPC21-142** To discuss and agree the Replacement of the recently removed Bench on Bestwood Lodge Drive up to a maximum cost of £1500.
- SAPC21-143** To discuss and agree the questionnaire regarding the Asset of Community Value and agree how to circulate it.
- SAPC21-144** To receive an update on the Recreation Park off Deer Park Drive and agree next actions.

St Albans Parish Council

Email: clerk@stalbanpc.org Website: <https://stalbanpc.org>

- SAPC21-145** To discuss and agree to the purchase of litter picking equipment up to a value of £250
- SAPC21-146** To discuss and agree to purchase of hi-vis jackets up to a value of £150
- SAPC21-147** To discuss and agree to purchase the refurbishment of Parish noticeboards up to a value of £50
- SAPC21-148** To note correspondence received and previously circulated to members.
- **Email from resident on 16th July**
- SAPC21-149** To receive Items for Notification to be included on next meeting's agenda. (For information only).